

Eastern Devon Population Health Partnership Meeting

Minutes of the meeting of the Eastern Devon Population Health Partnership Meeting held on **Wednesday 28 May 2025 from 1500 – 1630 via MS Teams**

	Agenda Item
1	Welcome and introductions JC welcomed attendees and outlined the meeting's purpose, which was to review the outcomes of the 2025/26 ICB health inequalities and population health funding round, receive an update on OED finances, and briefly reflect on 2024/25 investments. He also acknowledged the challenging wider context facing the NHS and ICB, including ongoing financial constraints.
2	Review of notes and actions There were no changes to the previous minutes. JC reviewed the action log, confirming progress against several key items and updating the group on a few ongoing strands of work.
3	2025/26 ICB Funding for Health Inequalities/Population Health - JC summarised the allocation of £515,000 ICB funding for 2025/26. £190,000 had already been allocated to existing areas including the HIU ED service (£60k), paused social prescribing initiative (£25k), VCSE coordination (£33k), and other capacity-building support. The social prescribing post is under review following the staff member's departure, with questions around future delivery. The VCSE Backfill Fund was significantly underused (only £5k spent), indicating a need to reassess that offer. - A highly competitive funding round followed, with 38 bids submitted requesting over £1.8m. A panel used a multi-criteria matrix aligned to ICB and OED strategy to assess proposals. Eight projects were recommended, including those led by Citizens Advice, Age UK Exeter, Devon Mental Health Alliance, and Parental Minds. Themes included mental health, community-led delivery, and support for underserved rural and coastal areas. - The group discussed funding gaps around unpaid carers, neurodiversity, ethnic minority inclusion, digital exclusion, and falls prevention. JC flagged the importance of future prioritisation and improved governance processes for the Partnership. Action: JC to raise £5k reduction to VCSE Backfill Fund at VCSE Chair Meeting. Action: PHP to adopt funding recommendations and forward to ICB pending OED approval.
4	Eastern Devon Population Health Finances PS presented the 2023/24 financial summary, noting an underspend of £21k, including £2k received from DCC. A small underspend is expected again for

	2024/25. VAT recovery had minimal impact. Due to sustainability issues, RDUH will now top-slice future allocations, reversing the previous practice of absorbing central costs. • End-of-year reporting for funded projects was emphasised, with AS coordinating updates including user impact stories and ROI. SLG noted she had videos to contribute with privacy concerns. Action: PS/IV to prepare 2-year financial reconciliation report for June OED meeting. Action: Project leads to submit end-of-year reports to AS. Action: PS to agree deadline with SLG for media submissions.
5	Roadmap for Devon's Neighbourhood Health Services • LH shared an update on the Neighbourhood Health Services roadmap, which aims to integrate services around communities and individuals. Drawing on learning from Cornwall's experience, she noted the need for a flexible, LCP-led configuration in Devon. Eastern Devon lacks an obvious pre-existing structure, unlike other LCPs (e.g., Plymouth's Health and Wellbeing Hubs or North's One Community Network). • Key discussion points included ensuring CYP service inclusion, defining consistent terminology across organisations, and the importance of VCSE and Public Health input into the design process. Caroline Stead is leading the process for Eastern Devon, with input from the Steering Group due in six weeks. Action: JC to organise design session on neighbourhood configurations with Caroline Stead and partners. Action: LOL to liaise with Public Health to confirm Steering Group representation. Action: FC/DH to coordinate VCSE Assembly engagement. Action: MM to feedback on terminology and integrated working models. Action: RF to lead formation of a community of practice for unpaid carers.
6	Any other business JC thanked LH for her valuable contribution to the Eastern Devon Partnership and wished her success in her new role in Plymouth.
7	Date of next meeting The next meeting will be held on Thursday 7 August 2025 from 1400 – 1530 via MS Teams.

EASTERN DEVON POPULATION HEALTH PARTNERSHIP MEETING ACTIONS

1ST FEBRUARY 2024 – 28 MAY 2025

Action no.	Comments	Lead	Outcome
5 December 2024			
9b	Westbank Collaboration: JC to link with Westbank to discuss their outcomes dashboard and how it can be integrated into the Strategy's outcomes framework.	JC	JC to speak NF at DCF regarding this. Remove.
3c	JC highlighted that there are blogs are the One Eastern Devon Website. Please give your blogs to PS/IV.	PS/IV	JC reminded the meeting members of this. Ongoing.
5c	Prioritise issue around governance, need support from the ICB Locality Team regarding governance and terms of reference. JC to speak to LH regarding this	JC	Ongoing
5f	RF suggested looking for funding elsewhere and JC confirmed that the Partnership Team had no capacity to do this. RF would be happy to support a group looking into funding.	RF	Ongoing
9 April 2025			
3a	LOL to coordinate a workshop to collaboratively interpret data and prioritise the Strategy	LOL	Ongoing. Need to discuss what timeframe this needs to be within and then need to come up with some dates that work.

5f	LOL investigate DCC funding opportunities for prevention and health inequalities.	LOL	Done- Potential small pots of funding in Education and Public Health have been identified. Will keep exploring and checking on an ongoing basis.
28 May 2025			
3a	JC to raise £5k reduction to VCSE Backfill Fund at VCSE Chair Meeting.	JC	
3b	PHP to adopt funding recommendations and forward to ICB pending OED approval.	JC	
4a	PS/IV to prepare 2-year financial reconciliation report for June OED meeting.	JC	
4b	Project leads to submit end-of-year reports to AS.	Project Leads	
4c	PS to agree deadline with SLG for media submissions.	PS	
5a	JC to organise design session on neighbourhood configurations with Caroline Stead and partners.	JC	
5b	LOL to liaise with Public Health to confirm Steering Group representation.	LOL	
5c	FC/DH to coordinate VCSE Assembly engagement.	FC/DH	
5d	MM to feedback on terminology and integrated working models.	MM	
5e	RF to lead formation of a community of practice for unpaid carers.	RF	

PRESENT:			
Amy Slater	AS(1)	Royal Devon University Healthcare NHS Foundation Trust	Health Inequalities Programme Support Officer
Darin Halifax	DH	NHS Devon	Lead for the VCSE
Fiona Carden	FC	CoLab Exeter	Chief Executive Officer
Isobel Vanstone	IV	Royal Devon University Healthcare NHS Foundation Trust	Senior Administrator to the Partnership Team
Jeff Chinnock	JC	Royal Devon University Healthcare NHS Foundation Trust	Joint Chair of the Meeting – Associate Director of Partnerships
Lou Higgins	LH	NHS Devon	Locality Director for North and East Devon
Lucy O'Loughlin	LOL	Public Health, Devon County Council	Joint Chair of the Meeting - Consultant in Public Health
Matt Merriman	MM	Devon Mental Health Alliance	Community Mental Health Development Lead – DMHA Eastern Devon (Mid/Exeter/East)
Nikki Flynn	NF	Age UK Exeter	Chief Executive Officer
Paul Sheward	PS	Royal Devon University Healthcare NHS Foundation Trust	Project Manager to the Partnership Team
Richard Foxwell	RF	Wellmoor	Chair and Joint Chair of Unpaid Carers Partnership
Sarah-Lou Glover	SLG	Parental Minds CIC	Managing Director
APOLOGIES:			
Andy Stapley	AS	Eastern Primary Care Collaborative Board	Chair, Eastern Primary Care Collaborative Board
Ellie Barnes	EB	East Devon VCSE Network Coordinator	East Devon VCSE Network Coordinator
Claire Fisher	CF	Encompass Southwest	Chief Executive Officer
Dominic Hudson	DH	Devon County Council	Head of Adult Commissioning and Public Health
Greg Smith	GS	NHS Devon	Locality Commissioning Specialist
Dr Emma Green	EG	St Thomas Medical Group/Exeter West PCN	Exeter Primary Care Ltd
Fiona Carden	FC	CoLab	Chief Executive Officer
Hannah Dearden-Watts	HDW	Devon County Council	Public Health Practitioner
Jo Curtis	JoC	NHS Devon	Commissioning Manager – South and West
Lynsey Webb	LW	Royal Devon University Healthcare NHS Foundation Trust	Deputy Medical Director across Northern and Eastern Devon

Matt Smith	MS	Waffle House CIC	Director
Nicola Dalgleish	ND	NHS Devon (ICB)	
Sally Burgess	SB	Devon Partnership Trust	Locality Manager, Adult Mental Health & Social Care
Simon Chant	SC	Devon County Council	Consultant in Public Health
Suzie Walters-Jefferies	SWJ	Unpaid Carers/Westbank	Joint Chair of Unpaid Carers Partnership
Suzy Blyth	SB	Devon County Council	PHN Locality Manager for East Devon

