

One Eastern Devon Partnership Forum

Minutes of the meeting of the One Eastern Partnership Forum held on **Thursday 17 July 2025**
online via MS Teams from 1400 – 1500.

	Agenda Item
1	Welcome, introductions and declarations of interest JC/FC introduced the meeting, welcomed the participants and everybody introduced themselves as there were several new attendees. Jeff explained the shift to an online format due to the absence of critical participants, which necessitated rescheduling some discussions for September. This decision was made to ensure that critical discussions could take place when all key participants are available.
2	Feedback/updates and actions from the last meeting No amendment of the previous minutes but the actions had already been updated since the last meeting.
3	One Eastern Devon LCP – feedback on Member Survey FC reported as follows: • From her previous experience of Co-chairing and sharing with other organisations/partnerships like this, there is a need to refresh every so often and really look at it and say look, does everyone still want to be engaged or not. • Refresh that every so often so that people in their busy lives know that this is something that they want to turn up for. There is a reason it's of value to them and they bring value. Crucially, it's got to be a reciprocal arrangement and that's what makes this sort of opportunities successful. The partnership must be about that give and take, which is essential. It is important to have a membership agreement which aligns to the Strategy. • All members of the Partnership fill in a standing form in which members can confirm their conflicts of interest, and it is about our commitment to the process. The survey went out to all 90 members on the existing list and had 27 replies. There were some detailed comments which were of value. The survey asked three questions: What do you feel you bring to the partnership? What do you hope to gain from the partnership? How would you like to be involved going forward? • The feedback that emerged was encouraging and a positive response. Broadly speaking members were passionate and engaged with the Partnership. Key themes were that people bring experience, representation and passion, and that membership is a wide mix from rural charities, voluntary sector, local government. Members wanted insight, connection and practical collaboration. It felt that there's an appetite for action, not just discussion and that's where things

like as JC was saying, trying to encourage people to come to the event in September, which is, as you know, in person.

- When people come together to meetings like this. This can produce action and there is a sort of workshop space. When people get to know each other that is when the action really starts to materialise. Most people wanted to be more involved in working groups, meetings, and co-producing solutions. Is it important for the group to have task and finish groups as OED LCP did for the Strategy.
- Important to have a follow up survey but this will not be for a while. People said it is still unclear what the group aims to achieve or how decisions are made. The Strategy will speak to this, and it will be a good outcome.
- Some of the common challenges were around lack of clarity about purpose and impact. The Strategy will address that around roles and expectations.
- Members have limited time and competing priorities and this is a challenge all participants face. People bring strong community insight representation and health knowledge. FC/JC appreciate people giving up their time to OED LCP.
- What do you want to gain? Connection clarity and direction and better collaboration and what? How do you want to be involved? More active roles, clearer input routes and then some uncertainty about how to do that.
- The voices of people with learning disability and autistic people who often are not heard and have experience of health inequalities, how do we bring that to the partnership? How do we have a shared understanding and working together to improve the lives of children. She thought there were some great comments, and they were helpful.
- She thought that when the Strategy is adopted, completed, then members will understand that they are ambassadors for this. What can you bring to the partnership? She hoped that members could bring commitment to being ambassadors for this work, bring the challenges to our organisations/sectors and the learning as well.

Action: IV send out the survey summary to all members after the meeting.

4 Developing NHS Devon's Healthcare Strategy

Dilek Hill, Deputy Programme Director and Head of Transformation at the ICB reported as follows on developing NHS Devon's Healthcare Strategy:

- The development of the NHS Devon Healthcare Strategy, which follows a discover, design, and deliver framework. The strategy aims to improve the population's health and align with the medium-term financial plan. There will be seven chapters to the Strategy and Chapters 3 – 7 will be covered via the workshops. Devon is not co-ordinated regarding linking back to the NHSE 10 Year Plan with emphasis on digital and AI. The draft strategy needs to be in place by the end of August 2025. There is lots of good work and evidence in Devon.
- Steve Moore, Chief Executive Officer for NHS Devon sent his apologies to this meeting.

- Outlined the tight timeline for completing the strategy, with the final strategy expected to be presented to the board on 26th September 2025. The strategy development process has been condensed due to various challenges and changes in NHS structures. JC/FC are both members of the Steering Group for the NHS Devon Healthcare Strategy.
- Explained that the design phase workshops for the NHS Devon Healthcare Strategy will focus on chapters such as population health, neighbourhood health service and primary care, community and bridging neighbourhood systems, and secondary and tertiary care.
- Emphasised the need for broad participation in the workshops to ensure that the strategy is comprehensive and reflects the needs and perspectives of various stakeholders. Invitations have been sent out, and participation has been strong.

Action: DH ensure representation from all primary care services, including dentists, optometrists, and pharmacists, in the primary care workshop. To liaise with ST over this.

Action: DH Review the invite list and attendance for the workshops to ensure all relevant stakeholders are included.

5 Personalised Care/Integrated Neighbourhood Teams Update from the Workshop held on Wednesday 16 July 2025

- CS summarised the recent workshop on defining neighbourhoods for Eastern Devon. The workshop reached a consensus on building neighbourhoods around primary care networks, which are groups of GPs working collaboratively. She felt that this could be used as a vehicle to deliver the NHSE 10 Year Plan.
- She highlighted the need for further stakeholder engagement to ensure that all relevant parties are involved in the neighbourhood's initiative. This includes engaging with primary care, children's services, and other sectors.
- CS mentioned more aspirations for the neighbourhoods with more work around mapping and identifying existing resources that can be utilised. She felt that the workshop was positive and a good foundation to build on. CS to share a summary report on integrated neighbourhoods and personalised care because of the workshop held on Wednesday 16 July 2025.
- The next steps would be around conversations with Primary Care. AS would speak to the next Eastern Primary Care Collaborative Board about building neighbourhoods around primary care networks.

Action: AS would speak to the next Eastern Primary Care Collaborative Board about building neighbourhoods around primary care networks.

Action: CS to share a summary report on integrated neighbourhoods and personalised care because of the workshop held on Wednesday 16 July 2025.

6	OED Membership and decision making • CS suggested considering a dual structure for the LCP, with an executive group for decision-making and a larger network for development work, to balance formality and collaboration. • JC felt it was important for members be given time and space for people to co-create ideas regarding the structure of OED LCP. He encouraged people to think about this over the summer period and bring ideas back ideas to the next meeting being held on Monday 15 September 2025. Action: JC felt it was important for members be given time and space for people to co-create ideas regarding the structure of OED LCP. He encouraged people to think about this over the summer period and bring ideas back ideas to the next meeting being held on Monday 15 September 2025.
7	Member updates/items for future agendas and reflections on the meeting • JC highlighted the need to reschedule the workshop for feedback on the Draft Health Inequality Strategy to September. This rescheduling is crucial to gather detailed feedback and ensure partner commitment to the strategy. He suggested the members think about the Strategy over the summer. • JC discussed the progress made on clarifying governance, including membership decision-making and terms of reference. These aspects will be further elaborated in a workshop-style session scheduled for September. • The upcoming workshop in September will focus on governance issues, including membership decision-making and terms of reference. JC encouraged everyone to attend in person to contribute to these critical discussions. • He mentioned Richard Marsh's upcoming presentation on place making and prevention in relation to District Council approaches, which will be rescheduled for September meeting. Action: IV send out the OED LCP Strategy to all members after the meeting.
8	Close Date of next meeting: Monday 15 September 2025, 1330 – 1630 face to face to be held at Amphitheatre, Health Innovations Southwest, Vantage Point, Pynes Hill, Exeter EX2 5FD

One Eastern Devon LCP Forum Action Grid

9th July 2023 – Updated 17 July 2025

Action no.	Comments	Lead	Outcome
Tuesday 10 June 2025			
1	IV to send out Declaration of Interest forms to SLG, KH, RM and MM.	IV	Ongoing
3	IV to put One Eastern Devon LCP Health Inequalities Strategy on the Agenda for the meeting in September (date yet to be confirmed).	IV	To be put on the Agenda for September.
5b	SLG said that she would not be at the next OED meeting on 17 July 2025 and the CYP project will now be presented in the September meeting.	SLG	To be put on the Agenda for September.
7a	CS to draft and circulate a term of reference for the group, including decision-making processes, accountability, leadership roles, and membership details.	CS	On September Agenda.

One Eastern Devon LCP Forum Action Grid

9th July 2023 – Updated 17 July 2025

Action no.	Comments	Lead	Outcome
Thursday 17 July 2025			
3a	IV send out the survey summary to all members after the meeting.	IV	
4a	DH ensure representation from all primary care services, including dentists, optometrists, and pharmacists, in the primary care workshop. To liaise with ST over this.	DH	
4b	DH Review the invite list and attendance for the workshops to ensure all relevant stakeholders are included.	DH	
5a	AS would speak to the next Eastern Primary Care Collaborative Board about building neighbourhoods around primary care networks.	AS	
5b	CS to share a summary report on integrated neighbourhoods and personalised care because of the workshop held on Wednesday 16 July 2025.	CS	
6	JC felt it was important for members be given time and space for people to co-create ideas regarding the structure of OED LCP. He encouraged people to think about this over the summer period and bring ideas back ideas to the next meeting being held on Monday 15 September 2025.	JC	
7	IV send out the OED LCP Strategy to all members after the meeting.	IV	

PRESENT:			
Alexandra Robinson	AR	Cranbrook Town Council	Deputy Town Clerk
Andy Stapley	AS	Eastern Primary Care Collaborative Board	Chair, Eastern Primary Care Collaborative Board
Amy Slater	AS(1)	Royal Devon University Healthcare NHS Foundation Trust	Health Inequalities Programme Support Officer
Caroline Stead	CS	NHS Devon	System Delivery and Improvement Lead
David Relph	DR	Howplaceswork Ltd	Director
Dilek Hill	DH	NHS Devon	Deputy Programme Director and Head of Transformation
Emma O'Connell	EOC	Children and Family Health Devon Community Health Services	Children's Alliance Deputy Director
Fiona Carden	FC	CoLab Exeter	CEO and Director of Learning
Gail Mistlin	GM	CoLab Exeter	Programme Manager for Cranbrook
Gareth Sorsby	GS(1)	YMCA Exeter	Joint Chief Executive
Greg Smith	GS	NHS Devon	Locality Commissioning Specialist
Ian Blackwell	IB	Consultant developing OED Strategy	Devon Community Foundation
Isobel Vanstone	IV	Royal Devon University Healthcare NHS Foundation Trust	Senior Administrator to the Partnership Team
Jeff Chinnock	JC	Royal Devon University Healthcare NHS Foundation Trust	Associate Director of Partnerships
Jo Clunie	JC(1)	Acorn Community Support	Chair
Katheryn Hope	KH	Involve Mid Devon	Chief Officer
Cllr Liz Brooke-Hocking	LBH	DALC	Chair of DALC
Matthew Blythe	MB	East Devon District Council	Assistant Director – Environmental Health
Matt Merriam	MM	Devon Mental Health Alliance	Community Mental Health Development Lead – DMHA Eastern Devon (Mid/Exeter/East)
Paul Sheward	PS	Royal Devon University Healthcare NHS Foundation Trust	Project Manager, Policies and Partnership Team
Richard Marsh	RM	Mid Devon District Council	Director of Place and Economy
Sarah King	SK	Tiverton Primary Care Network	Primary Care Network Manager

Dr Sonja Manton	SM	Devon Partnership Trust	Director of Strategy
Sue Taylor	ST	Devon LPC	Chief Officer
Wendy Rowden	WR	Devon and Cornwall Police	Strategic Lead Regional, Collaboration, Scrutiny and Improvement Planning
Apologies			
Antony Hart	AH	Devon and Cornwall Police	Police Superintendent for the Exeter, East and Mid Devon Local Policing Area
Ben Feasey	BF	Devon Communities	Community Development Officer
Ben Williams	BW	Devon & Somerset Fire & Rescue Service	Group Commander
Beth Simons	BS	Devon County Council	Senior Commissioning Manager
Cara Stobart	CS	Devon Association of Local Councils	County Officer
Carolyn Hague	CH	Devon County Council	Principal Adult Occupational Therapist
Chris Conway	CC	Exeter, Devon and Cornwall Police	Chief Inspector
Debbie Sorkin	DS	The Leadership Centre	National Director of Systems Leadership
Ellie Barnes	EB	East Devon VCSE Network	East Devon VCSE Network Co-ordinator
Dr Emma Green	EG	St Thomas Medical Group/Exeter West PCN	Exeter Primary Care Ltd
Emma Tucker	ET	Devon Partnership NHS Trust	Deputy Chief Operating Officer
Fergus Paterson	FP	Devon and Cornwall Police	Inspector
Fern Lindsay	FL	Devon Federation of Young Farmers	Devon YFC County Organiser
Geoffrey Cox	GC	Southern Healthcare Group	Managing Director
Hannah Hurrell	HH	Police and Crime Commissioner for Devon, Cornwall and the Isles of Scilly	Councillor; Axminster Division Member
Hannah Reynolds	HR	Project Manager and Lead for East Devon VCSE Support Team	Devon Communities
Heather Penwarden	HP	Dementia Friendly Honiton	Chair
Heather Skinner	HS	CoLab Exeter	Hub Connections Lead and Chief Operating Officer

Helen Wharam	HW	East Devon District Council	Public Health Project Officer, Environmental Health
Ian Luscombe	IL	West Devon Borough Council	Head of Environmental Health and Licensing
James Martin	JM	Office of the Director of Integrated Adult Social Care Devon County Council and NHS Devon	Policy and Executive Support Manager
Cllr Jan Goffey	JG	Okehampton Hamlets Parish Council	Parish Councillor
Jassi Broadmeadow	JB	Devon County Council	Interim Head of Children's Social Care (Deputy Chief Officer
Jo Curtis	JoC	NHS Devon	Senior Commissioning Manager – South and West
Jo Smith	JS	Bicton College	Student Experience Manager
Jo Yelland	JY	Exeter City Council and Exeter City Futures	Strategic Director of People and Communities
John Powell	JP	Unicare Devon/Devon Integrated Social Care Alliance	Director
John Shuttleworth	JS	Exeter, East and Mid Devon Local policing Area. Part of New Devon BCUDevon & Cornwall	Chief Inspector
Jon Cook	JC	Colab Exeter	Deputy Chief Executive Officer
Julia Brown	JB	Royal Devon University Healthcare NHS Foundation Trust	Assistant Director Community Health and Social Care, Eastern
Kristyn Woodward	KW	Exeter College	Director of Student Experience
Dr Lindsey Anderson	LA	University of Exeter	Regional Engagement Manager
Louise White	LW	East Devon VCSE	East Devon VCSE Co-ordinator
Lucinda Sanders	LS	Exeter College	Director of Adult Learning and Higher Education
Lucy O'Loughlin	LOL	Public Health, Devon County Council	Consultant in Public Health
Matt Smith	MS	Waffle House CIC	Director
Mark Williams	MW	East Devon District Council	Chief Executive
Matt Young	MY	CoLab Exeter	Men's Wellbeing Advocate and Founder of Who Needs Instructions CIC
Melody Trott	MT	East Devon District Council	Anti-Social Behaviour and Community Safety

Nicolas Child	NC	Learn Devon	Senior Employment and Skills Manager - Learn Devon and Inclusion, Performance and Partnerships
Nicky Flynn	NF	Age UK Exeter	Chief Executive Officer
Nicola Dalglish	ND	NHS Devon	Senior Locality Commissioning Manager
Phil Adams	PA	Devon County Council	Service Manager, Economic Inclusion, Skills and Knowledge Economy / Programme Lead, Devon, Plymouth and Torbay Devolution
Phil Shears	PS	Teignbridge District Council	Managing Director
Pino Butler	PB	Exeter College	Head of Faculty and Assistant Principal
Rachel Humphries	RH	Public Health, Devon County Council	Advanced Public Health Practitioner
Rachel Oster	RO	Devon County Council	Occupational Therapist
Rachel Shaw	RS	Devon County Council	Head of Education – Delivery
Rebecca Harty	RH	NHS Devon	Deputy Locality Director – North and East Devon
Richard Anderson	RA	Royal Devon University Healthcare NHS Foundation Trust	Community Health and Social Care Manager
Richard Foxwell	RF	Wellmoor	Chair and Joint Chair of Unpaid Carers Partnership
Sally Webster	SW	East Devon District Council	Principal Environmental Health Officer (Environmental Data)
Sam Hillman	SH	Exeter College	Assistant Principal for Curriculum
Sarah-Lou Glover	SLG	Parental Minds CIC	Director
Sean Mackney	SM	PETROC	Principal
Shona Charlton	SC	Devon ICB	Head of Learning Disability and Autism
Simon Chant	SC	Devon County Council	Consultant in Public Health
Simon Harrison	SH	Royal Devon University Healthcare NHS Foundation Trust	Head of Pastoral & Spiritual Care
Simon Kitchen	SK	Devon County Council	Head of Communities
Stephen Spratling	SS	Devon County Council	Community Services Manager- Honiton & Ottery St Mary
Stephen Walford	SW	Mid Devon District Council	Chief Executive

Suzie Walters-Jefferies	SWJ	Devon Carers	Awareness and Support Manager
Toby George	TG	Devon and Cornwall District Universal Credit	Jobcentre Plus Partnership Manager