



## **ANNEX A - ONE EASTERN DEVON BOARD TERMS OF REFERENCE**

### Our Partnership and Common Purpose

1. The One Eastern Devon Board will provide collective leadership and stewardship of the One Eastern Devon Partnership. The members of the Board have the capacity and mandate to work collaboratively in support of the partnership's common purpose, which is to improve quality of life, reduce inequalities and support place-based approaches across Eastern Devon.
2. The Board is established in accordance with the Terms of Reference set out here.
3. The Board will be accountable to the wider OED Forum via specific mechanisms that should now be agreed by the Board and Forum. The Board should also put in place clear and transparent processes for declaring interests.

### The Role of the Board

4. The overall purpose of the Board is to:
  - Organise, oversee and support the delivery of the Partnership's agreed operational and strategic priorities, including the delivery of the Health Inequalities Strategy and contributions to the development of neighbourhood-based approaches to health and wellbeing.
  - Provide clarity, coordination and shared oversight in relation to resources, funding and capacity where partners have agreed to act collectively through One Eastern Devon.
  - Act as a visible and trusted point of collective leadership for the partnership, providing a clear interface with other systems, networks and organisations, and speaking with a common voice where this is useful and appropriate.
5. Specifically, the Board will:
  - Exercise collective responsibility for moving the operational activity of the Partnership forward, and act as the key collective decision-making body for matters that partners have agreed should be progressed through the partnership.
  - Act as a forum for collective leadership, bringing together representation from across the partnership to reflect the range of stakeholders involved in One Eastern Devon.
  - Develop and maintain the strategic direction of the partnership, in line with its agreed principles and priorities.
  - Oversee and support the delivery of the partnership's agreed programme of activity and establish task-and-finish groups or sub-committees where this supports effective delivery.
  - Provide oversight of Partnership funding and resources, and agree appropriate hosting, management and accountability arrangements for public funds, in line with existing statutory and organisational governance requirements.

- Liaise with organisations, systems and networks outside the partnership on behalf of One Eastern Devon, and where appropriate act as a shared point of contact or voice for the partnership.

### Our principles

6. Our Partnership is grounded in trust-based relationships, mutual respect and a shared commitment to working collaboratively across organisational and sectoral boundaries. The Board will commit to act in a way consistent with the principles on which our Partnership is based.

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### Next Steps, Review and Development

7. The Board recognises that this document represents an initial set of Terms of Reference which act as a basis for the establishment of the Board. Accordingly, The Board commits to review these Terms of Reference in 12 months' time.

8. The Board recognises that in addition to these initial Terms of Reference, it will further develop:

- A mechanism to clarify the Board's accountability to the Forum.
- A process for transparent Declarations of Interest.
- Any further decision-making processes including any sub-committees or escalation procedures.