

One Eastern Devon Executive Partnership Board

Minutes of the meeting of the One Eastern Devon Executive Board held on **Thursday 23 April 2026**, via MS Teams.

	Agenda Item
1	Welcome, introductions, actions from the last meeting and declarations of interest JC welcomed everyone to the second meeting of the One Eastern Devon Executive Partnership Board and introduced the meeting, outlining what was on the agenda. He welcomed the participants and everybody introduced themselves. The group reviewed actions from the previous meeting, noting that most were either completed or ongoing, including contacting Linsey Anderson regarding her response to the outstanding matter discussed at the last Executive Meeting, maintaining the Neighbourhood Steering Group, and developing a companion piece for the strategic framework. Add recruitment for additional members to the Strategy Implementation Group to the Agenda of the Partnership Forum and remind members of the importance of implementing the Strategy Framework. Action: JC to add recruitment for additional members to the Strategy Implementation Group to the Agenda of the Partnership Forum and remind members of the importance of implementing the Strategy Framework.
2	Governance Framework • Draft Terms of Reference to be approved by the Board FC confirmed that the Terms of Reference for the Executive Board had been circulated, with no further feedback received, and are now considered complete and approved for use. • Link to H&WBB update JC/RW described the Health and Wellbeing Board's new role in overseeing neighbourhood working, the inclusion of elected representatives, and ongoing efforts to clarify membership and links between the Board and Executive Group. RW stated that at the last H&WBB there was more clarity around their function and this Board would be holding a conference to discuss thematic issues. • Relationship with Partnership Forum and existing partnership groups FC/JC explained the new governance structure, highlighting the replacement of the Integrated Care Partnership with the Health and Wellbeing Board as the main oversight body and discussed the importance of mapping out the structure for clarity. JC made a request to the Partnership to take stock around the optimum and efficient way of organising the groups. JC to map out all existing partnership

groups at the next Partnership Forum and propose an optimal structure to avoid unnecessary meetings and ensure effective issue progression.

Action: JC to map out all existing partnership groups at the next Partnership Forum and propose an optimal structure to avoid unnecessary meetings and ensure effective issue progression.

3 Neighbourhood health context and implications for OED

- ICB update/ OED letter – Chris Reid to attend 25 June 2026 OED Executive Board
CR will be attending the OED Executive Board on Thursday 25 June 2026.

CS/JS/AS/JC and others provided updates on the Neighbourhoods Programme, including Chris Reid's new role, the development of a neighbourhood roadmap, opportunities for Estates funding, and the integration of digital and commissioning initiatives across Devon and Cornwall.

CS reported that Chris Reid has been appointed as Place and Transformation Director, tasked with developing a neighbourhood roadmap in collaboration with the National Association of Primary Care, with engagement from LCPs and a paper due to the ICB Board in June.

CS/JS described new opportunities for estates funding, including potential projects like a health and wellbeing centre in Cranbrook, and the need for rapid submissions despite limited details and tight deadlines.

JS shared that Cornwall is launching the Digital Neighbourhood Board, and there is interest in aligning digital transformation efforts across Devon and Cornwall, including tools like the Electronic Escalation Plan and comprehensive geriatric assessment tools.

JS explained ongoing work on the Better Care Fund (BCF) planning returns, the reorganisation of BCF governance, and the emphasis on aligning investments and team structures with neighbourhood development.

AS clarified that collaborative boards are expected to consult widely on neighbourhood footprints, acknowledging the complexity and legacy issues with current PCN arrangements and the need for a fresh, inclusive approach.

CS/JC/FC engage with the National Association of Primary Care and LCP chairs to contribute to the development of the Neighbourhoods roadmap, ensuring local input before the paper goes to the ICB Board at the end of June.

	CS/JS share updates and requirements regarding the estates funding opportunity with the group as soon as information becomes available and ensure LCPs are linked into the process. Action: CS/JC/FC engage with the National Association of Primary Care and LCP chairs to contribute to the development of the Neighbourhoods roadmap, ensuring local input before the paper goes to the ICB Board at the end of June Action: CS/JS share updates and requirements regarding the estates funding opportunity with the group as soon as information becomes available and ensure LCPs are linked into the process.
4	Strategic support • Discuss support requirements from David Relph for the next 6 months FC/JC/RW discussed the ongoing strategic support from David Relph as an independent facilitator, the value of external coaching, and the need to foster a learning environment by engaging with national learning sets and sharing insights across the group. • JC explained that David Relph will continue to provide part-time strategic support for six months, focusing on governance and facilitation, with the group invited to suggest priorities for his involvement. • RW highlighted the benefits of facilitative coaching seen in national pilot programmes and suggested leveraging national learning sets to inform local practice. • FC/JC agreed on the importance of embedding a continuous learning mindset within the group, encouraging members to engage with external resources and reflect on local strengths and assets.
5	Overview of OED finances • JC presented a detailed financial update, including reconciliation of the previous year's budget, allocation of underspend to support the Neighbourhood Flow Project, and contingency planning for key roles, with input from RF and others. • JC outlined the process of reconciling the budget, including a VAT recovery, allocation of ICB and County Council funds, and the resulting year-end balance. • The group agreed to use the underspend to extend the neighbourhood flow project for three months, preventing job losses and supporting ongoing neighbourhood health infrastructure. • A contingency fund was set aside to potentially extend funding for Ellie Barnes' role if the VCSE Assembly funding is not secured, with the possibility of reallocating funds for website support if not needed.

	RF inquired about funding for health and wellbeing alliances, with JC clarifying that while not currently covered, alternative funding sources are being explored.
6	Any other business - Partnership Forum Chair Recruitment and Process AS/JC highlighted the importance of setting a clear, fixed term for the chair role, settling on a 12-month appointment with a review to encourage participation and avoid long-term commitments. - CS suggested an informal canvassing to gauge interest prior to formalising the process, while RW and others compared approaches in other localities, noting that each area has taken a different approach to chairing. - SM emphasised the need for a chair with strong community connections and advocacy skills, suggesting that voluntary sector or community partners could be approached, and that the role is ambassadorial as well as operational. It must be someone who feels deeply regarding neighbourhoods. She said that the Forum has a wealth of experience around the people. - JC mentioned Cllr Ian Hall, who was an elected member and was linked to Devon County Council. RW felt that this was not a good idea due to LGR. - FC said that each LCP has its own identity chair/co-chairs e.g. the West LCP Chair is the Director of Public Health. - FC/JC/SM agreed to have initial conversations with potential candidates and organisations, followed by a wider call for expressions of interest, ensuring the process is inclusive and transparent. In the first instance FC/JC/SM will set up a meeting to discuss this. Action: FC/JC/SM agreed to have initial conversations with potential candidates and organisations, followed by a wider call for expressions of interest, ensuring the process is inclusive and transparent. In the first instance FC/JC/SM will set up a meeting to discuss this.
7	Agreement on next steps and actions - FC/JC addressed the need for improved communication, including updating the website with governance diagrams, clarifying meeting structures and ensuring regular feedback between subgroups and the Executive Board. - The Group committed to updating the website with a visual map of the governance structure, meeting flows and group membership to enhance transparency and understanding.

	• Members discussed establishing standing agenda items for neighbourhoods and regular feedback from the Steering Group and ICB, aiming to streamline communication and ensure all voices are heard. • FC emphasised the importance of sharing and celebrating strategic achievements and ongoing projects through the website and other communication channels.
8	Close Next meeting: face to face, wider OEDPF Meeting to be held on Thursday 7 May 2026 from 1400 – 1630 to be held at the Amphitheatre, Health Innovation Southwest, Vantage Point, Pynes Hill, Exeter EX2 5FD Date of next meeting: OED Executive Board to be held on Thursday 25 June 2026 from 1430 – 1630 via MS Teams.

One Eastern Devon Partnership Executive Board Action Grid

26 March 2026

Action no.	Comments	Lead	Outcome
Thursday 26 March 2026			
4a	KD to maintain the existing neighbourhood steering group and delegate the task of preparing for the next phase of neighbourhood working, including engagement with the ICB, to this subgroup.	KD	ongoing
4b	CS will chase up the response to the letter to the ICB and stated it had been passed to Chris Reid for a response.	CS	Chris Reid will attend One Eastern Devon Partnership Executive Board on 25 June 2026.
5a	JC/FC develop and distribute a companion piece or overview of the strategic framework, including its philosophy and governance structure, to partners such as PCNs, collaborative boards, and other relevant organisations.	JC/FC	This action will be carried out by the Task and Finish Group for the Strategic Framework.
7	JC/IV/FC to create and circulate a diagram mapping the governance structure, including subgroups, meeting frequency, and involved parties, to provide clarity for all members.	JC/IV/FC	Ongoing

Action no.	Comments	Lead	Outcome
Thursday 23 April 2026			
1	JC to add recruitment for additional members to the Strategy Implementation Group to the Agenda of the Partnership Forum and remind members of the importance of implementing the Strategy Framework.	JC	Completed
3a	CS/JC/FC engage with the National Association of Primary Care and LCP chairs to contribute to the development of the Neighbourhoods roadmap, ensuring local input before the paper goes to the ICB Board at the end of June	CS/JC/FC	Completed
3b	CS/JS share updates and requirements regarding the estates funding opportunity with the group as soon as information becomes available and ensure LCPs are linked into the process.	CS/JS	To be confirmed
6	FC/JC/SM agreed to have initial conversations with potential candidates and organisations, regarding the Co-Chair of One Eastern Devon Partnership Forum. In the first instance FC/JC/SM will set up a meeting to discuss this.	FC/JC/SM	

PRESENT:			
Amy Slater	AS	Royal Devon University Healthcare NHS Foundation Trust	Health Inequalities Programme Support Officer (Observer)
Andy Stapley	ASt	Eastern Primary Care Collaborative Board	Chair, Eastern Primary Care Collaborative Board
Ben Feasey	BF	Devon Communities	Community Development Officer
Caroline Stead	CS	NHS Devon	System Delivery and Improvement Lead (Observer)
Fiona Carden	FC	CoLab Exeter	CEO and Director of Learning
Isobel Vanstone	IV	Royal Devon University Healthcare NHS Foundation Trust	Senior Administrator to the Partnership Team
Jeff Chinnock	JC	Royal Devon University Healthcare NHS Foundation Trust	Associate Director of Partnerships
Jo Shill	JS	NHS Devon	Quality Assurance Lead
Katheryn Hope	KH	Involve Mid Devon	Chief Officer
Matthew Blythe	MB	East Devon District Council	Assistant Director – Environmental Health
Rachel Wigglesworth	RW	Devon County Council	Deputy Director of Public Health
Richard Foxwell	RF	Wellmoor	Chair and Joint Chair of Unpaid Carers Partnership
Dr Sonja Manton	SM	Devon Partnership Trust	Director of Strategy
Apologies			
Brett Elliott	BE	West Devon CVS	Chief Officer
Ellie Barnes	EB	East Devon VCSE Network	East Devon VCSE Network Co-ordinator
Dr Emma Green	EG	St Thomas Medical Group/Exeter West PCN	Exeter Primary Care Ltd
Karen Barry	KB	NHS Devon	Locality Director for South and West Devon
Kerry Durkin	KD	Devon Partnership NHS Trust	Head of Partnerships
Dr Lynsey Webb	LW	Royal Devon University Healthcare NHS Foundation Trust	Deputy Medical Director, Community Care Group
Rachael McCarthy	RM	Devon County Council	Senior Public Health Registrar
Stephen Clayton	SC	Exeter City Council	Head of Service – Customers and Communities
Stephen Walford	SW	Mid Devon District Council	Chief Executive
Sophie Markevics	SM	Royal Devon University Healthcare NHS Foundation Trust	Assistant Director of Therapy
Zoe Harris	ZH	Royal Devon University Healthcare NHS Foundation Trust	Care Group Director, Community Care Group

